RESUME

ANDREW ANTHONY ARENA

Programming since 1979, before the Personal Computer boom, has developed my well-grounded knowledge in all programming techniques along with a complete understanding of the capabilities of the IT world. Due to always wanting to pass on knowledge and assist those around me whenever possible, much of my leisure time is given up to football (soccer) coaching as well as playing both outdoor and social indoor (Futsal) teams. Almost my entire life to date has been involved in coaching, tutoring, lecturing or training.

PERSONAL DETAILS

Full Name:	**Andrew Anthony Arena**
Date of Birth:	13 March 1967, Carlton VICTORIA
Citizenship:	Dual Citizenship – AUSTRALIAN, EUROPEAN (Maltese parents)
Marital Status:	Married to Rachel with two children, Erin (4), Sean (3)
Address:	121B Westminster Street, East Victoria Park WA 6101
Email:	aarena@imf.com.au
Telephone:	(08) 9225 2302 – direct (work)
	0414 263 938 – mobile (personal)

CURRENT EMPLOYMENT

IT Manager / Applications Development Manager

IMF Bentham Limited (formerly IMF (Australia) Ltd)

Level 6, 37 St George's Terrace, Perth WA 6000

As well as answering directly to the MD, my role falls under the COO with key responsibilities for bespoke software developed and implemented in-house.

EDUCATION

Bachelor of Applied Science – Mathematics and Computing

Curtin University of Technology

Various short courses in management, communication and new technologies

AIM, **EXECOM**, **Microsoft**

EXPERTISE AND PROFICIENCIES

- Developed and implemented software for small to large network objectives, including the Web and Intranet applications.
- Facilitated initial and on-going training and documentation
- An understanding of LAN/WAN environments. (Exchange, AD, DMS, IIS, SQL)

- A high level of expertise with most software, especially business applications and Microsoft Office suite of products, including integration and training.
- An ability to improve operational efficiencies through software design, development and training.
- A strong problem-solving ability with excellent software support skills.
- Well-developed analytical data mining skills.
- Vast relational database knowledge in MSSQL, PostgreSQL, MySQL.
- A meticulous standard in all areas with an excellent eye for detail.
- Development abilities in development tools old and new.

EMPLOYMENT HISTORY

2004 – current: IT Manager / Applications Development Manager
IMF Bentham Limited – Perth

2003 – 2004: Development Manager (software)
RDA Computing Services – Perth

1998 – 2004: Managing Director (self owned company)
WA Customware / DataPlatz

1997 – 1999: Group IT Manager
OTRACO International – Perth, Escondida (Chile SA)

1996 – 1997: Computing and Communications Sales Manager
Retravision – Maddington

1994 – 1996: PC Systems and Equipment Assistant Manager
Commonwealth Bank of Australia – Northbridge

1993 – 1994: Network Administrator
Ministry of Justice – Casuarina

1989 – 1992: Customer Service and Personnel Officer (including Payroll & Special Projects)
Commonwealth Bank of Australia – Perth

1989 – 1991: Computing Lecturer
Education Department of WA – Narrogin, Karratha, Maddington, Como

1986 – 1989: Sales Administration Coordinator
Argyle Diamond Sales Ltd – West Perth

REFERENCES

Available upon request.